

**IEEE Communications Society
Asia Pacific Regional Chapters Chair Congress (AP RCCC) 2007
Minutes**

Date: Thursday 15 March 2007

Meeting Venue: Sheraton Hong Kong Hotel & Tower, Hong Kong

Attendees: Appendix A

Agenda: Appendix B

- 1) The meeting was opened with welcome remarks by the APB CCC Chair, Abbas Jamalipour and welcome message by APB Director, Daehyoung Hong.
- 2) The meeting was joined briefly by WCNC General Chair, Khaled Ben Letaief who welcomed the delegates to Hong Kong, and also by IEEE Technical Activities VP-Elect 2007, Roberto De Marca.
- 3) President Nim Cheung gave his keynote address and was followed by a presentation by ComSoc VP – Membership Development, Prof. Byeong Gi Lee on the current ComSoc membership trends and Membership Development Support programs.
- 4) ComSoc Director of Marketing, Bob Shapiro gave a presentation on behalf of Director – Membership Program, Shri Goyal who was unable to attend the Meet. He also gave a presentation on “Industry Relations and Making a Successful Chapter” based on his experience as the past chair of the Dallas Join Com VT Chapter.
- 5) ComSoc staff, Director for marketing, John Pape gave an in-depth look into the trends in ComSoc membership worldwide and in the Asia Pacific, the reasons for joining ComSoc membership and the programs in place for the 4 Rs (Recruit, Retain, Renew, Recognize).
- 6) ComSoc Director for Standards, Alex Gelman was unable to attend to give his presentation on “Standards Issues”. His presentation will be available on the APB web page.
- 7) Attendees were then asked to do a self-introduction. Kevin Sowerby from New Zealand North & South Chapter attended as a secondary delegate. Ken Tam from Macau, Jerome Liu and TS from Hong Kong were unable to attend.
- 8) After the coffee/tea break, we resumed with a presentation on “ComSoc Structure, Support, Activities, in AP” with Q&A by the IEEE Asia Pacific Office (Fanny Su). She gave an overview of what could be found on the ComSoc website, APB website and IEEE Section/Chapter website which would be of valuable resource to Chapters for organizing their activities.
- 9) In his presentation “2007 Action Plan, and Activity Report in AP”, AP Director, Daehyoung Hong described the functions and activities of his 5 committees during his term of office.
- 10) The meeting resumed after lunch with reports from the attending Chapter chairs/representatives to on their Chapter activities for 2006. It was summarized by CCC Chair, Abbas Jamalipour that Chapters were very active in organizing their own DLTs outside the ComSoc DLT program, local conferences, providing student awards and travel support to conferences.

11) The topics of “How to provide better services to ComSoc members in AP region” and “How to promote ComSoc activities in AP region” were combined for an open lively discussion amongst the attendees. Based on discussions, the following action points were agreed among the participants:

- (Student) social event for introducing IEEE ComSoc including promoting industry relationship
- Promoting chapter members to sign up for mentorship program (for ComSoc)
- APB student member congress at major or regional conference
- Student competitions organized by Chapters
- Chapter-oriented (local) awards
- Promote for applying toward SM and F IEEE grades

The chapter chairs were encouraged to actively start working toward the above goals.

12) The wrap up conclusion gave ideas and suggestions on how to move the Chapters forward in their activities.

13) The meeting concluded at 17:00 hours.

14) Attendees and their partners were treated to a wonderful dinner banquet and spectacular view of the Hong Kong Harbour at the Garden Suite of the Peninsula Hotel. It gave the opportunity for more networking in a social setting.

***** END *****

Appendix A

<u>Chapter</u>	<u>Name of Attendee</u>
Beijing	Zhisheng Niu
Bombay	Ashok Jagatia
Calcutta	Debashis Saha
Delhi/India Council	Ram Gopal Gupta
Hong Kong	Peter Tam
Indonesia	Muhammad Ary Murti
Japan Council	Masayuki Murata
Kerala	Sasi PM
Lahore	Tariq Jadoon
Malaysia	Borhanuddin bin Mohd. Ali
Malaysia	Hafizal Mohamad
New Zealand North & South	Harsha Sirisena
New Zealand North & South	Kevin Sowerby
North Queensland	Mohan Jacob
Queensland	Jasmine Banks
Seoul	Kwang Bok Lee
Singapore	Tee-Hiang Cheng
Singapore	Ho Hooi Chee
Taipei	Hsiao-Hwa Chen
Victorian	Craig Skinner

President	Nim Cheung
VP – Membership Development	Byeong Gi Lee
Director of Marketing	Robert Shapiro
APB Director	Daehyoung Hong
CCC Chair	Abbas Jamalipour
Marketing Manager	John Pape
AP Office Manager	Fanny Su

Appendix B

IEEE Communications Society Asia Pacific Regional Chapters Chair Congress (AP RCCC) 2007 ADVANCE PROGRAM

■ Thursday 15 March 2007

Ching Room, 4th Floor, Sheraton Hong Kong Hotel & Towers

- 07:30-09:00 Breakfast (Ching Room)
- 08:30-09:00 Registration
- 09:00-09:15 Welcome Remark and briefing by APB CCC Chair (Abbas Jamalipour)
Welcome Message by APB Director (Daehyoung Hong)
- 09:15-10:00 Keynote Addresses by:
ComSoc President (Nim Cheung)
ComSoc VP - Membership Development (Byeong Gi Lee)
- Self-Introduction of Attendees
- 10:00-10:30 Presentation on “Membership Development Program and Marketing”
by ComSoc Director for Marketing (Bob Shapiro)
and ComSoc Marketing Manager (John Pape)
- 10:30-10:40 Presentation on “Standard Issues”
by ComSoc Director for Standards (Alex Gelman)
- 10:40-11:00 Coffee Break
- 11:00-11:20 Presentation on “ComSoc Structure, Support, Activities, in AP”
with Q&A by the IEEE Asia Pacific Office (Fanny Su)
- 11:20-11:40 Presentation on “2007 Action Plan, and Activity Report in AP”
by AP Director (Daehyoung Hong)
- 11:40-12:00 Discussion on “How to provide better services to ComSoc members in AP region
by APB CCC Chair (Abbas Jamalipour)
- 12:00-13:00 Lunch (Ching Room)
- 13:00-15:00 Briefing on Chapter Activities by Chapter Chairs

15:00-15:30 Coffee Break

15:30-17:00 Open Discussion on “How to promote ComSoc activities in AP region” Facilitator: Abbas Jamalipour

The Garden Suite, 7th Floor, The Peninsula Hotel

18:30-21:00 Banquet and Wrap-up Conclusion
