

IEEE RCCC - Rimini Italy

September 2003

Peter C J Hill

Chair

UKRI Communications Chapter 2003

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**Problems of Running a Large Chapter
- a View from the Top**

What are the Solutions ?

IEEE Communications Chapter Award Presented at ICC 2002 New York, USA



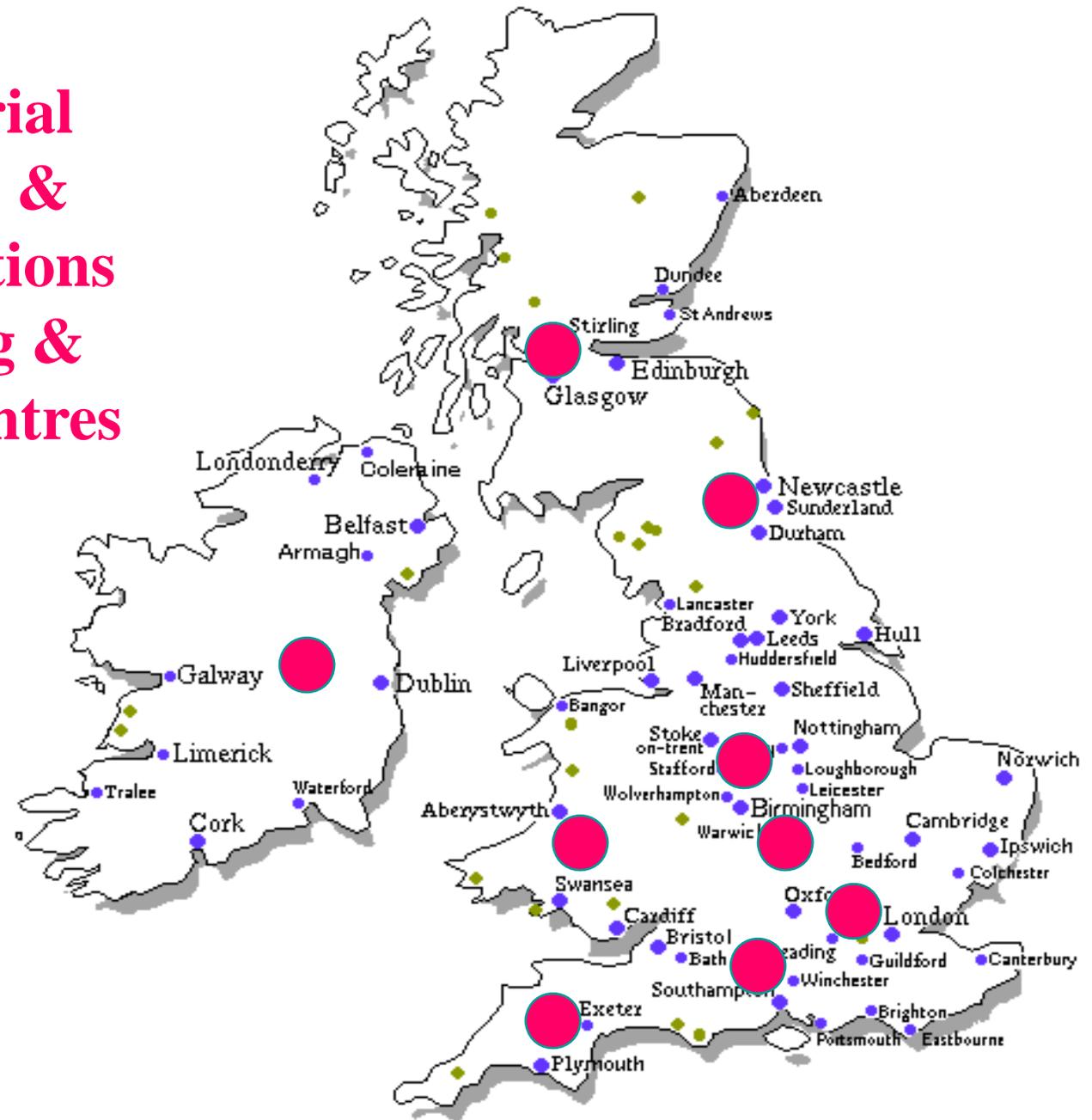
IEEE ComSoc Chapter Achievement Award Presentation at ICC 2002 New York USA Peter Hill with President Celia Desmond





Region 8 - EAME

GB Industrial Electronics & Communications Engineering & Research Centres



UKRI Communications Chapter

Members & Committee 2003

- **Members – around 1800**
- **Committee – 12 officers from:**

Swindon

Bournemouth

Oxford

Leeds

Loughborough

Glasgow

Swansea

London

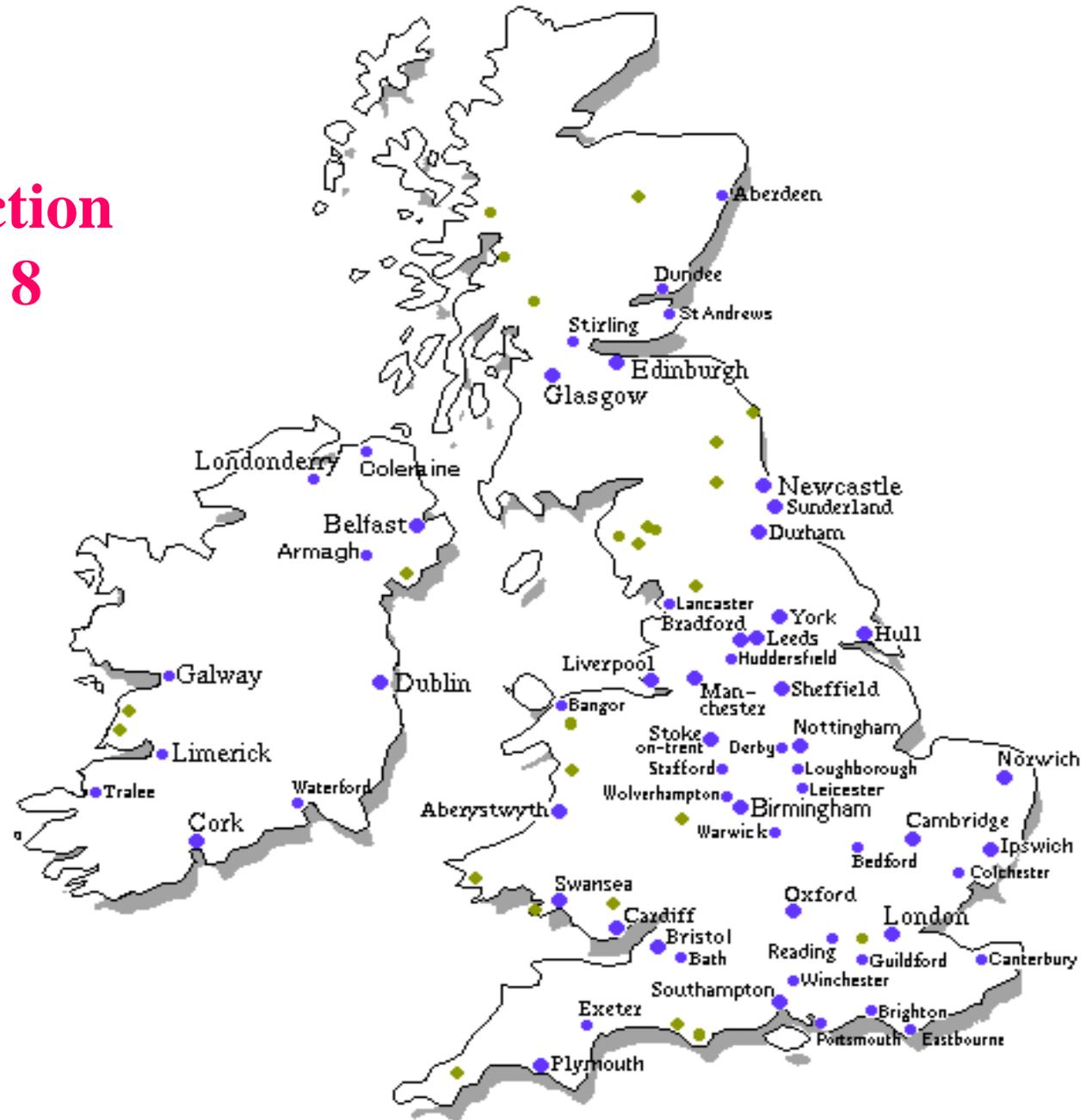
Sheffield

Limerick

Hatfield

Lancaster

UKRI Section Region 8



UKRI Section Chapter Chairs Meeting – Oct 2002

Brain Storming Session – suggested problem topics:

- Shortage of **volunteers** – starting up
- **Accessing** appropriate members
- Obtaining **funding +**
- **Geographical remoteness & decentralisation**
- Starting up new Societies & Chapters
- **Contacting members**
- Quality material for Section newsletter
- **Publicity +**

UKRI Section Brainstorming Session Topics II:

- Professionalism within the organisation
- IEEE support of it's **volunteers**
- GOLD issues – member **retention**
- Getting **industrial volunteers**
- Accuracy of information
- Chapter/Section & Society **communication**
- Student **involvement**
- Connecting Chapter chairs to Societies

Chapter Chair Responsibilities

following IEEE basic objectives of
advancing theory and practice

- Familiar with Chapter, Section & Region relationship and the parent – ComSoc.
- Determine needs & problems of members.
- Operate the Chapter and ensure an adequate number of relevant meetings.
- Represent the Chapter at S & R CCC's.
- Co-operate with the Section and Region 8 Chapter Co-ordinator.

Chapter Chairs Responsibilities II

- Personal relationship & contact with ComSoc.
- **Report** Chapter activities to ComSoc.
- Determine required **support** from ComSoc concerning meetings & conferences.
- **Maintain a frequently updated Web-site.**
- Submit an annual budget to the Section Treasurer – by end of September.

Typical UKRI Chapter Committee Tasks & Agenda Items

- Chairman's **report**
- Officers statements & general **discussion**:
 - ◆ Finance and **Membership**
 - ◆ Student and Liaison Officer **activities**
 - ◆ Formation of a **new Chapter** in Scotland
 - ◆ Possibility of **ICCC 2007** in Glasgow
 - ◆ **Future events** – conferences & workshops
 - ◆ ComSoc, Section & Region 8 matters
 - ◆ AOB and provisional **D&P** of next meeting

Events sponsored by the UKRI Chapter

- some typical examples

- ISCTA'03 Ambleside Lake District – Jul 03
- EW Symposium Cranfield University – Jul 03
- Int Forum on 4G Mobile Comms KCL – May 03
- UWB Colloquium IEE London – Jul 02
- London Communications Symposium – Sep 02
- PIMRC 2000 London – Sep 00
- GLOBECOM'06 London – Nov 96

- Proposed ICC 2007 Glasgow Scotland

So what are the Solutions ?

- Determine member geographical **distribution**
- Do **not** concentrate on events in **London**
- Split Section into **new Chapters**
- Ensure **spatially fair locations** for events
- Run **active student recruitment** programmes
- Distribute a wide range of **student prizes**
- Set up university **Liaison Officers** country wide

Get **INDUSTRY** involved!

The Electronic Solution

- Maintain active up-to-date **Website**
but this is retro-active for members !
- **Email** membership directly
but we have about 1800 members !

UKRI Communications Chapter Website Home Page

- Home
- Membership
- Events
- Prizes – UG & PG
- Committee Meetings – minutes
- Grants - conferences
- University Liaison - events
- UKRI Section & EAME Board
- Contact

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Bookmarks Netsite: <http://ewh.ieee.org/r8/ukri/comsoc/> What's Related

IEEE Region 8

United Kingdom and Republic of Ireland Section



Communications Chapter



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The Chapter

The Chapter held elections for the major officers at the end of 2002 and the new officers for 2003 are:

- Chairman: Professor Peter Hill (Cranfield University)
- Vice-Chair: Professor Jaafar Elmighani (Swansea University)
- Secretary: Professor Tony Boucouvalas (Bournemouth University)

The [IEEE](#) is divided into Regions, most of which are in the USA. Region 8 covers Europe, the Middle East and Africa. Within IEEE Regions, there are Sections. The [United Kingdom and Republic of Ireland \(UKRI\) Section](#) is part of Region 8.

In any Section, Chapters may be formed which are related to the IEEE parent Society (e.g. Communications Society, Computer Society etc.). The UKRI Communications Chapter exists to promote communications events in the UK and RoI. It is therefore part of the UKRI Section of IEEE Region 8 and the [Communications Society](#).

The Communications Society supports Chapters directly through the [EAME Board](#). The IEEE supports Chapters through the Region 8 committee.

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Events sponsored by the Chapter

Event supported by the Chapter in 2003

- [IEEE/AOC 17th MESE Symposium on Electronic warfare](#), at Cranfield University, RMCS, 24th July 2003. Registration Forms are available [here](#):
- [SPWC \(signal processing for wireless communications\)](#), at IEE, Savoy place, London, UK, on 19-20 May 2003.
- [International Forum on 4th Generation Mobile Communications](#) to be held at Kings College London on 27-28 May 2003.
- [Seventh International Symposium on Communication theory and Applications](#): ISCTA'03, on 13th-18th July 2003, at Ambleside, Lake District, UK

Event supported by the Chapter in 2002

- Talk on [Ethics in Engineering](#) Prof. Charles Turner to be held at Kings College London Wednesday 11th December 2002, 5pm room 3B20
- Seminar on [Ultra Wide Band \(UWB\)](#) Ben. Andreina. Mohammad

FINAL MESSAGE – The bottom line

- Use **Comsoc** HQ Staff where possible
- Keep the **Membership** active & happy
- And just **WORK HARD** at it enthusiastically
- But do remember you are a **volunteer**

ANY QUESTIONS

